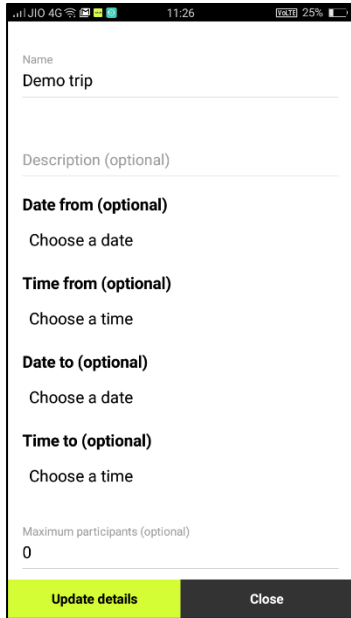




Trip Details

On selecting Trip Details in the Edit or View Screen the following screen is displayed:



The screen shows the following fields that can be edited in Edit mode:

Name of the trip which is displayed in the Trip Card. If not specified the Trip Card will show “Unnamed Trip”.

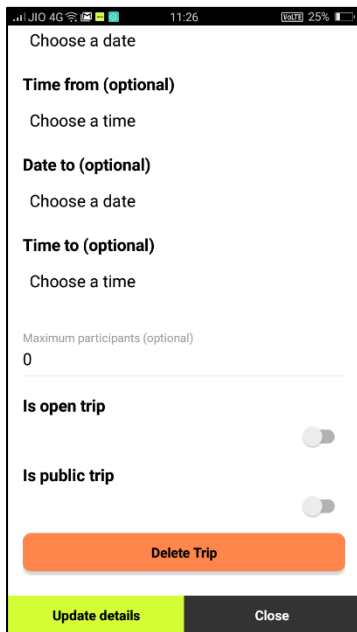
Date from which the trip will commence, the trip card orders the trips by start date, if not provided the date on which the trip is created is used.

Time from which the trip will start

Date to which the trip will continue

Time to which the trip will continue

Maximum number of participants who can join the trip, if specified then participants will not be allowed to accept the invite once the number is achieved (0 means no limit)



Is open trip indicates that anyone can participate in the trip and the trip will be shown in the Open Trips tab of the [Trips](#) screen.

Is public trip indicates that the trip can be viewed by anyone (participant names will be anonymised for public viewing). The trip will be shown in the Public Trips tab of the [Trips](#) screen

Delete Trip will remove the trip and it will not be shown on the trip card.

This button changes to **Complete Trip** when participants start on the trip, once a trip is marked as completed participants will be able to enter [feedback](#) for the trip